

## BusinessObjects Web Intelligence 3.0: Report Design

This two-day instructor-led course is designed to give you the comprehensive skills and in-depth knowledge needed to access, analyze and share data using BusinessObjects™InfoView™ and BusinessObjects Web Intelligence™. During this course, you'll learn how to organize, manage and distribute documents using InfoView. You'll also learn how to create Web Intelligence documents for your reporting needs, to retrieve data by building queries using BusinessObjects universes and to use Web Intelligence to enhance documents for easier analysis. After taking this course, you will be able to efficiently and effectively manage personal and corporate documents to access the information you need, when you need it. You will be able to design your own reports using Web Intelligence and share your analysis with other users.

### Who should attend?

The target audience for this course is business users who need to access and analyze corporate information using InfoView and Web Intelligence.

### After completing the course, learners will be able to:

- Create Web Intelligence Documents with Queries
- Restrict Data Returned by a Query
- Design Reports with the Report Panel
- Enhance the Presentation of Data in Reports
- Format Reports
- Calculate Data with Formulas and Variables
- Use Multiple Data Sources
- Analyze Data
- Manage and Share Web Intelligence Documents

### Prerequisites

None

### Materials Provided

BusinessObjects certified course manual

### Enrollment Details

Course Number: QA210V3.0  
Course Length: 2 days (9:00 a.m.-4:00 p.m.)  
Locations: Cincinnati, Columbus, Charlotte

For more information please call 513-984-6700